

**JEFFERSON COUNTY
HIGHWAY COMMITTEE &
INFRASTRUCTURE COMMITTEE
JOINT MEETING MINUTES**

Monday, December 8, 2014

The Jefferson County Highway Committee and Infrastructure Committee met on Monday, December 8, 2014 at 8:30 A.M. for a joint meeting at the Jefferson County Courthouse, Room 202.

ROLL OF THE HIGHWAY & INFRASTRUCTURE COMMITTEES:

Members Present: Ron Buchanan; George Jaeckel; Walt Christensen; Richard Jones; Russell Kutz; Greg David; John Kannard; Mike Kelly

Members Absent: Al Counsell, Carlton Zentner

Also Present: William Kern, Highway Commissioner
Jim Schroeder, County Board Chairperson
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Brian Udovich, Highway Department
Amy Smith, Daily Jefferson County Union

Purpose of the meeting was to discuss and take possible action on the Highway Department Satellite Shops.

PUBLIC COMMENT

- NONE

HIGHWAY & INFRASTRUCTURE COMMITTEE MINUTES: The minutes from the November 6, 2013 Highway Committee/Infrastructure Committee joint meeting, having been distributed in advance, it was moved by Mr. Kutz and seconded by Mr. Jones from the Infrastructure Committee to approve the minutes as printed. Mr. Kannard abstained from the motion, Mr. Kelly was absent. Motion Carried. It was moved by Mr. Buchanan and seconded by Mr. Jaeckel from the Highway Committee to approve the minutes as printed. Motion Carried.

7. Communications

- None

8. Discussion and possible action on Highway Satellite Shops

Highway Commissioner Kern gave an overview of the current Highway Satellite Shops, located in Lake Mills, Concord, Waterloo, Ixonia, and Palmyra. He discussed the age and condition of each shop. He explained how current snow plow routes were designed in correlation to the layout of the County, as well as salt usage and storage for these routes. Kern then discussed the locations for the proposed new Satellite Shops for Lake Mills and Concord. He stated that the five current shops would be consolidated by the construction of two new shops. The current shops would be sold. Administrator Wehmeier addressed the 1.5 million bonded for the two new satellite shops, and the preliminary plans

that had been prepared. Wehmeier asked to Committee to address two questions: 1) Approval of the proposed locations for the two new satellite shops; 2) Determine the capacity of the buildings to be built

It was moved by Mr. Buchanan and seconded by Mr. Jaeckel to dispose of the current inefficient sites and consolidate into the two new proposed satellite shop sites as originally planned in Lake Mills and Concord. Motion Carried.

It was moved by Mr. Jones and seconded by Mr. Kannard approve the two satellite shop sites in Lake Mills and Concord, and to dispose of the current sites as discussed. Motion Carried.

It was moved by Mr. Jaeckel and seconded by Mr. Buchanan to approve a “bare bones” building for truck storage and a loader, no amenities at this time – a utilitarian building. Motion Carried.

It was moved by Mr. Jones and seconded by Mr. David to approve a utilitarian type building at this time with the possibility to add on in the future. Motion Carried.

It was requested and discussed for the next meeting to have a scope developed for the new satellite buildings, costs regarding site demolitions, and proceeds from the current Highway facility. Administrator Wehmeier stated that bond discussions may begin in January with final authorization in March or April 2015.

10. Set next joint meeting date and possible agenda items.

There was no meeting scheduled at this time.

It was moved by Mr. Buchanan and seconded by Mr. Jaeckel to adjourn at 9:55 a.m. Motion Carried.

It was moved by Mr. Kannard and seconded by Mr. David to adjourn at 9:55 a.m. Motion Carried.

Approval: _____
